

MANUAL  
IMPLA

**PHILIP MORRIS MANAGEMENT CORP. INTER-OFFICE CORRESPONDENCE**  
120 PARK AVENUE, NEW YORK, N.Y. 10017-5592

TO: M. Rosenberg  
FROM: S. Parrish *SCP*  
SUBJECT: R&D Records Administration System Guidelines

DATE: January 29, 1981

JAN 31 1981

Attached is draft language that can be used to circulate approved portions of the R&D manual we discussed earlier this month. It is important that the instructions regarding the attachments are closely followed. If you have any questions on the matter, please phone Clare Purcell on Ext. 4027.

Thanks.

cc: A. DeBaugh  
*[redacted]*

107804  
341-  
Fax 5-8638  
Rozell, Martin 202-4701  
M. Rosenberg 202-4700  
2400  
PM 88  
AP  
Kester 220-2160  
Hutton 203-220-2160  
or Return to  
me

Implemented 3/6 phone call M. Rosenberg

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